

Town of Montville Finance Committee

Special Meeting Minutes for

May 5, 2020

5:00 PM

Room 203

The Town of Montville will be utilizing a virtual GoToWebinar service for this meeting.

Please register to attend the meeting at:

<https://attendee.gotowebinar.com/register/6002392712297531408>

or by **telephone** or **VoIP**: 1 (562)-247-8321 at the time of the meeting

Access Code: 410275995#

Applicable toll charges may apply if connecting via telephone

or via the **GoToMeeting App** on your **smartphone** or **tablet**:

Meeting ID: 191-468-259

On March 14, 2020 Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least

1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor and Council.

Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

Councilor Jaskiewicz called the meeting to order at 5:00 PM. Present were Councilor Rogulski, Mayor McDaniel and Finance Director Hart. Councilor May attended remotely.

Councilor Rogulski moved, second by Councilor May, to approve the minutes of the 4/28/20 meeting. Motion passed.

Remarks from the public: Wills Pike of Pheasant Run submitted comments, which were read aloud and are attached.

The committee discussed the Board of Education Budget and Capital Plan. Superintendent Laurie Pallin, Asst Superintendent Diane Vumback, Business Manager Kathy Lamoureux and Director of Facilities Steve Carroll attended remotely. The committee reviewed the CIP for the BOE. Funding for the District Security Upgrades is partially funded by the State. The Tyl Roof is 28 years old and needs replacement. The request is for the planning of this project and to hire an architect that will help provide guidance relating to State reimbursement. There was discussion regarding the Oakdale Parking Lot request for \$255,000. Councilor Rogulski moved, second by Councilor May, to move the funding for this out to the 2021-22 Fiscal Year. Motion carried. The committee reviewed the request for \$52,000 for the MHS entrance. Councilor Rogulski moved, second by Councilor May, to move the funding for this out to the 2021-22 Fiscal Year. Motion carried. Steve Carroll stated that the funding for the Maintenance Van could be moved to the 2021-22 Fiscal Year. Councilor Rogulski moved, second by Councilor May, to move \$34,000 for the purchase of a Maintenance Van to the 2021-22 Fiscal Year. Motion carried.

Councilor Jaskiewicz stated that the Finance Committee is recommending a 1.5% increase over the 19-20 BOE budget. Superintendent Pallin explained that her budget does not include unknown expenses relating to Covid-19 including resources that the State will want school systems to provide. Councilor Jaskiewicz explained that the Town would help with funding for this if necessary. He also feels the State will provide some financial aid for this. Councilor Jaskiewicz moved, second by Councilor Rogulski, to increase the 2020-21 BOE budget by 1.5% over the 2019-20 allocation. Motion carried.

The committee discussed funds allocated in the CIP that were no going to be expended. Councilor Rogulski moved, second by Councilor Jaskiewicz to recommend the Town Council transfer the balance of \$16,000 in Undercarriage Wash Equipment account (30999-54046) to the General Fund. Motion carried.

Councilor Rogulski moved, second by Councilor Jaskiewicz to recommend the Town Council transfer the balance of \$12,287 in the Heating Units for Vault account (30999-54138) to the General Fund. Motion carried.

Meeting was adjourned at 5:57 PM.

Theresa Hart, Director of Finance

From: **Wills Pike**

I have the following questions/comments for the 5/5/2020 meeting.

- Recommend using the 2% fund for BOE Capital Improvements to decrease use of Fund Balance
- Use balance of Salt/Sand budget for paving, in place of Fund Balance.
- Object 10440/52036....why the 15% increase?
- Object 10480/52164....why the 215K increase?
- Object 10820/51100....why the increase vs decrease with manpower a proper level?
- Object 10910/53042....Recommend department request. Money well spent.

Capital Expenditures:

- Recommend a comprehensive review of Town firetrucks. I agree with T May and K Perkins regarding discussion (previous finance meeting) to discuss allocation of assets as necessary. This truck (Mohegan) needed replacement last year, yet decision was made by the Chiefs to replace Chesterfield.
- BOE....fine with request, except Tyl teachers parking lot, would rather see the funds to replace the last piece of carpet project at school and save money.

The Fund Balance needs to be used discreetly. The state is using their "rainy day" fund and more. My concern is the municipalities are going have their state funding reduced, if not his year, certainly next year.

The BOE operating budget: Recommend a complete review of expenditures/savings and most importantly, encumbrances. I believe that there are savings that can be recognized, particularly during this time of Covid -19. I do support a rational and sound BOE operating budget.

Protect the Fund Balance. The Town will need this in the future.

Thank you
Wills Pike