

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Regular Meeting Agenda
January 25, 2021, 5:00 p.m.
Montville Town Hall – Town Council Chambers via GoToWebinar

AMENDED 01/25/2021

The Town of Montville will be utilizing a virtual GoToWebinar service for this meeting.

Please register to attend the meeting at:

<https://attendeegotowebinar.com/register/1350970349549103886>

*After registering, you will receive a confirmation email
containing information about joining the webinar.*

or by **telephone** or **VoIP: 1 (914) 614-3221** at the time of the meeting

Access Code: 980-246-876

Applicable toll charges may apply if connecting via telephone

or via the **GoToWebinar App** on your **smartphone** or **tablet**:

Webinar ID: 548-346-691

On March 14, 2020, Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least 1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor and Council.

Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call (Councilors Bunnell, Jaskiewicz, and Rogulski)
4. Alterations to the Agenda
5. Remarks from the Public relating to matters on the agenda with a three-minute limit
6. Approval of:
 - a. The Regular Meeting Minutes of November 24, 2020
7. Unfinished Business
8. New Business
 - a. Social Services Administrative Assistant II Job Description
9. Remarks from the Public with a three-minute limit
10. Remarks from the Councilors
11. Adjournment