

**Town of Montville  
Public Works/Solid Waste Standing Committee  
Regular Meeting Minutes  
February 24, 2021, 5:30 p.m.  
Montville Town Hall – Town Council Chambers**

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**On March 14, 2020, Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.**

**Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>**

**For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.**

**Written comments must be emailed to the Town Clerk at [townclerk@montville-ct.org](mailto:townclerk@montville-ct.org) at least**

**1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).**

**Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased.**

**Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.**

**Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.**

1. Call to Order  
Chairman Caron called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Bunnell, Caron, and Pollard)  
Present were Councilors Bunnell, Pollard, and Caron. Also present was Public Works Director Donald Bourdeau, Jr. (*via speakerphone*).
4. Alterations to the Agenda  
The following item was added to the Agenda:  
8(c) Youth Services Water Fountains
5. Approval of:
  - a. The Special Meeting Minutes of January 11, 2021  
Motion made by Councilor Bunnell, seconded by Councilor Pollard. Discussion: None.  
Voice vote, 3-0, all in favor. Motion carried.
  - b. The Regular Meeting Minutes of January 27, 2021  
Motion made by Councilor Bunnell, seconded by Councilor Pollard. Discussion: None.  
Voice vote, 3-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda – *none*
7. Old Business
  - a. Public Works Facility update  
*The project has been completed and the item will be removed from future agendas.*
  - b. Raymond Hill Church  
Public Works Director Bourdeau reported that an estimate was received by Giordano Restoration to clean the mold in the Church. A second estimate will be obtained.
  - c. Animal Removal Policy – *no report*
  - d. Boat Launch and Boat Parking Lot  
Councilor May will be providing the Public Works Director with the plans for the Boat Launch.
  - e. Road Clean-Up and Weed Whacking  
Road clean-up and weed whacking will resume in the Spring.
  - f. Transfer Station
    - 1) Prorating stickers
    - 2) Scanner Issues

Public Works Director Bourdeau will be speaking with the Mayor regarding the prorating of the Transfer Station stickers. The scanner issues have been resolved and the item will be removed from future agendas.

g. Discussion of Town Equipment

A list of the vehicles, their necessary repairs, and the status of those repairs will be provided to the Committee in the near future.

h. Clean-up of Brush and Millings

The clean-up of the brush and millings located near the Pavilion was delayed due to inclement weather.

8. New Business

a. Road Improvement Program

1) 2021 Schedule of Roads for Drainage and Paving

Public Works Director Bourdeau will investigate whether the updated schedule has been posted on the town website.

2) Status of Bond for Road Improvements

Public Works Director Bourdeau reported that the status may change in the Spring.

b. Social Service Building

The Town Engineer has reviewed the building and is in the process of creating the specs that will be included in the bid to make the building water-tight. The Mayor will be consulted with regarding moving Social Services to the Re-Use Room while the building is being repaired/renovated.

c. Youth Services Water Fountains

Councilor Bunnell questioned the possibility of obtaining estimates to repair/replace the water fountains located in the Youth Services building. Public Works Director Bourdeau stated that the issue is wherefrom the water derives and the type of fountains to be installed. He will investigate the possibility of purchasing bottle/cup fillers.

9. Remarks from the Public – *none*

10. Remarks from the Councilors

Chairman Caron commended and thanked the Public Works Director and staff for their hard work during the recent storms.

11. Adjournment

Motion made by Councilor Bunnell, seconded by Councilor Pollard, to adjourn the meeting at 5:40 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.