

**Town of Montville Parks and Recreation Commission
Montville Carnival Committee
Special Meeting Agenda Minutes**

**Wednesday, March 3, 2021 - 6:00 PM
Montville Town Hall
310 Norwich New London Tpke, Uncasville
Room 102**

This meeting will be held electronically via FreeConferenceCall Dial In 602-580-9321 Access Code 6930328

On March 14, 2020 Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/LamontExecutive-Orders/Executive-Order-No-7B.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town charter may be submitted in writing in advance or by live audio via FreeConferenceCall.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least 1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday). Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor and Council.

Live audio comments may be made via FreeConferenceCall.com by calling 602-580-9321 (Access Code 6930328). Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

1. Call to order – Meeting called to order at 6:05 p.m.
2. Pledge of allegiance
3. Roll Call – Commisioners Southard, Stone and Matthewson present. Peter Bushway present.
4. Communications
 - Northeast Amusements is scheduled to provide amusements.
 - Peter spoke with Mayor McDaniel regarding the carnival. We are to proceed as planned.
5. Remarks from the Public (agenda items—three-minute limit)
 - None
6. To consider and act on a motion to approve the Carnival Committee Meeting dates for 2021.
 - Motion to approve the Carnival Committee Meeting dates made by Commissioner Stone, Second by Commissioner Matthewson. Motion passes 3-0.
7. Old Business:
 - a. Discussion regarding the 2021 Carnival
 - Pete is going to call and get a back-up date with Northeast.
 - Commissioner Matthewson is keeping in touch vendors/entertainment. – Need sponsors.
 - Band – Need a sponsor
 - Commissioner Matthewson is going to reach out to band Llama Tsunami to perform Saturday night from 7-9.
 - Non-profits will have to take precautions for food service. Maybe use tickets to pay?
 - Ledgelight and Uncas Health have lists of vendors. (Kate will contact)
 - Capacity for vendors (10x10) - Probably fit 20 vendors.
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8. Remarks from the Public (non-agenda items—three-minute limit)
9. Adjournment – 7:04