



**MONTVILLE BOARD OF EDUCATION  
MEETING OF THE COMMUNICATIONS COMMITTEE  
ELECTRONIC MEETING  
May 13, 2021 at 5:15 p.m.**

**MINUTES**

**Item 1. Call to order/Pledge of Allegiance.**

Committee Chair Monica Pomazon called the meeting to order at 5:17 p.m. and all attendees participated in the pledge. Committee members present were Sandra Berardy, Carol Burgess, Robert Mitchell and Monica Pomazon. Also present were Superintendent Laurie Pallin and Assistant Superintendent Dianne Vumback.

**Item 2. CAFE Communication Manual**

The committee briefly looked through the CAFE Manual “Telling Your Story”, a communication guide for school boards. It was suggested that before the next meeting, all committee members read through the manual and highlight and discuss what this means to them as a board.

**Item 3. Using the Website to tell Our Story**

A discussion took place over using the website as a communication strategy to highlight what learning means to Montville Public Schools. The website will be updated to demonstrate the values that are important to the school community and that represents our shared definition of learning. The committee also reviewed a survey that will be shared with stakeholders to elicit information on our path forward and to encourage public comment.

**Item 4. Adjournment**

**Motion to adjourn at 6:28 pm**

**Proposed by:** Robert Mitchell  
**Seconded by:** Sandra Berardy  
**Vote:** Carried (vote 4-0)

Respectfully Submitted by,

Monica Pomazon  
Communications Committee Chair