

**Town of Montville**  
**Public Works/Solid Waste Standing Committee**  
**Regular Meeting Minutes**  
**June 23, 2021, 5:00 p.m.**  
**Montville Public Works**  
**225 Maple Avenue, Uncasville**

1. Call to Order  
Chairman Caron called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Bunnell, Caron, and Pollard)  
Present were Councilors Bunnell (5:33 p.m.), Caron, and Pollard. Also present was Public Works Director Donald Bourdeau, Jr.
4. Alterations to the Agenda  
The following items were added to the Agenda under Item 8, New Business:
  - a. Discussion regarding the timeframe for the repairs and scheduling a tour of the Old Town Hall with the Public Works Director and Architect.
  - b. Youth Services (Community Center) Bathrooms
  - c. Wall of Honor (Public Safety Building)
5. Approval of:
  - a. The Special Meeting Minutes of April 28, 2021  
**Motion made by Councilor Caron, seconded by Councilor Pollard. Discussion: None. Voice vote, 2-0, all in favor.**
6. Remarks from the Public Regarding Items on the Agenda – *none*

*Councilor Bunnell entered the meeting at 5:33 p.m.*

7. Old Business
  - a. Raymond Hill Church
    - 1) Mold Remediation  
The Committee agreed to hire the company that provided the lowest of three price estimates that were received for the mold remediation. The company will remove the mold, making the building safe for the workers to work in the building. A dehumidifier has been running in the building during the past year. Following the completion of the project, the doors to the old Church will be opened, allowing organizations to utilize the space.

**Motion made by Councilor Pollard, seconded by Councilor Caron, to hire JP Maguire Associates to conduct the mold remediation in the Raymond Hill Church. A sump pump and removal of the bat feces will be added to the job.**

**Discussion: None. Voice vote, 3-0, all in favor.**

b. Animal Removal Policy

The issue arose due to a dead raccoon that none of the departments were willing to remove, fearing that he/she might be rabid. There were no prior or consequent issues.

*The item will be removed from the Agenda.*

c. Boat Launch and Boat Parking Lot

The Planning Department is spearheading the project to revitalize the property. It was noted that Councilor Tim May has volunteered to create plans for the installation of solar lights and signage on the property, which is well-used. A 100-year lease on the parking lot was provided to the town. The boat launch, which is utilized by the Fire Companies and Water Pollution Control Authority, is owned by the town. It is hoped that the town will be able to apply for and receive a grant to improve the property. Chairman Caron proposed re-milling the parking lot.

d. Road Clean-Up and Weed Whacking

Two individuals have been hired and they are hoping to hire two (2) additional individuals to help clean and weed whack the roads during the summer.

e. Transfer Station – Prorated Stickers

1) Motion to send the amended Solid Waste Collection and Disposal Regulations, as presented, to the Town Council for review and approval.

**Motion made by Councilor Bunnell, seconded by Councilor Pollard, to send the amended Solid Waste Collection and Disposal Regulations, as presented, to the Town Council for review and approval. Discussion: None. Voice vote, 3-0, all in favor.**

g. Discussion of Town Equipment

Public Works Director Bourdeau reported that the backhoe, which was originally going to be gifted to the School, will remain as a backup vehicle for Public Works. The equipment is available for School use, by request.

A street sweeper; a hook truck, a versatile year-round vehicle; and a vehicle for the Public Works Director will be purchased.

The Public Works Director will be conducting a comparison study to determine the benefit(s) of purchasing or renting a stump grinder during the next fiscal year. The equipment will be rented from Superior Rental for the time being.

h. Clean-up of Brush and Millings

The clean-up of the brush and millings in the area across the street from the Pavilion has been completed. The base will be loomed with mud from the Parks & Recreation Department's Mud Run event and will be loomed and seeded during the Fall. The Parks & Recreation Commission plans to hold their future Farmers' Market events on the property. The Commission proposed the possibility of de-installing the asphalt parking lot, which suffered extensive damage due to the dumping of material from the dam and creating a stone parking lot.

i. Road Improvement Program

1) 2021 Schedule of Roads for Drainage and Paving

2) Status of Bond for Road Improvements

Raymond Hill Road is complete, with the exception of the striping, looming, and seeding of the sides of the road, and installation of the traffic signs. Positive feedback has been received for the improvements. The road will be striped with the same paint that is utilized for the State roads, which is more expensive but should be longer lasting.

Weather permitting, the contractor is slated to begin work on Black Ash Road the week of July 11.

Work on Gay Hill and Sharp Hill Roads is slated to begin in September/October.

The speed limit and reflective stop signs will be replaced with those that meet the new requirements.

j. Social Service Building (Old Town Hall)

1) Repair Schedule

A meeting will be scheduled between the Committee, Public Works Director, and Architect to tour and discuss the necessary repairs to the building.

k. Youth Services Water Fountains

Price estimates will be obtained for the purchase and installation of two (2) touchless refrigerated water fountains with filters at the Montville Community Center (old Fair Oaks School) and Town Hall.

8. New Business

a. Discussion regarding the timeframe for the repairs and scheduling a tour of the Old Town Hall with the Public Works Director and Architect – *see Item 7(j)*

b. Youth Services (Community Center) Bathrooms

The original architect who designed the bathrooms will be tasked with remodeling the bathrooms with the least amount of exposure to hazardous materials, i.e., asbestos.

*The item will be added to future agendas.*

c. Wall of Honor (Public Safety Building)

Councilor Bunnell requested that the Purchase Order that was issued three to four years ago for the Wall of Honor be resurrected. The purpose of the Wall of Honor was to honor those public safety individuals who passed while in service by creating and installing plaques containing their badge numbers. The proposed design of the Wall of Honor will be located or re-created.

*The item will be added to future agendas.*

9. Remarks from the Public – *none*

10. Remarks from the Councilors

Councilor Pollard expressed her concern for the stumps that are left behind.

Chairman Caron reported on the pothole on the corner of Route 32 and Maple Avenue.

11. Adjournment

Motion made by Councilor Bunnell, seconded by Councilor Pollard, to adjourn the meeting at 6:12 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville