

**Town of Montville  
Public Works/Solid Waste Standing Committee  
Regular Meeting Minutes  
July 28, 2021, 5:30 p.m.**

**Montville Public Works  
225 Maple Avenue, Uncasville**

**All persons in attendance must wear a face mask if not  
fully vaccinated and remain six feet from others.**

**Comments will only be accepted at times designated for public comment by  
the Chair of the meeting. The Montville Town Council Rules of  
Procedure, decorum, timeliness and suitability shall be followed and enforced.**

*Due to a lack of quorum, an informational meeting was held.*

1. Call to Order  
Chairman Caron called the meeting to order at 5:32 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Bunnell, Caron, and Pollard)  
Present was Councilor Caron. Absent were Councilors Bunnell, who is out of town, and Pollard. Also present were Public Works Director Donald Bourdeau, Jr., and Town Council Chairman Tim May.
4. Alterations to the Agenda – *none*
5. Approval of:
  - a. The Special Meeting Minutes of June 23, 2021
6. Remarks from the Public Regarding Items on the Agenda – *none*
7. Old Business
  - a. Raymond Hill Church
    - 1) Mold Remediation  
The sump pump has been installed and the mold remediation and removal of the bat feces are nearly complete.
  - b. Boat Launch and Boat Parking Lot  
The plans and information were received from Town Council Chairman May. The Public Works Director will be speaking with Assistant Planner Colleen Bezanson regarding the status of the STEAP (Small Town Economic Assistance Program) Grant. Chairman Caron requested that at least two (2) solar lights be installed in the interim due to complaints regarding the lack of light resulting in stolen items.
  - c. Road Clean Up and Weed Whacking  
Four (4) individuals have been hired for the Summer to work at the Summer Camp and weed whack, mow, and clean up the side of the roads.
  - d. Discussion of Town Equipment  
The Public Works Department is in the process of determining the specifications of the new street sweeper.
  - e. Clean-up of Brush and Millings  
The brush and millings have been cleaned. Sand will be placed to level the property and prepare the grounds for looming and seeding in the Fall. The Parks & Recreation

Department is planning to utilize the property for their Farmers Market and other special events. The property can be mowed in the interim.

- f. Road Improvement Program
  - 1) 2021 Schedule of Roads for Drainage & Paving/Status of Road Improvement Bond – *no discussion*
- g. Social Service (old Town Hall) Building
  - 1) Repair Schedule – *no discussion*
- h. Youth Services Water Fountains  
The water fountains are in the process of being installed.
- i. Youth Services (Community Center) Bathrooms  
They are currently awaiting funding for the bathroom project.
- j. Wall of Honor (Public Safety Building) – *no discussion*

8. New Business

- a. Discussion with Parks & Recreation Commissioners  
Town Council Chairman Tim May, Parks & Recreation Commission Chairperson Kate Southard, Vice Chairperson Ronald Stone, and Member Jon Chase were present to discuss the following properties:

Property across from the Camp Oakdale Pavilion

Public Works Director Bourdeau agreed to mow the property across from the Camp Oakdale Pavilion by August 10 to allow for overflow parking during their upcoming Car Show event. Barricades and/or directional signs are available, by request, and will need to be picked up and placed at the location on the day of the event.

Pavilion Stage

The stage and stairs to the stage will be cleaned up prior to August 10.

Schofield Pond

The millings and stone dust as well as the old bus and simulated buildings will be removed from the property. Possible future uses of the property include a picnic area and/or playground and canoeing (pending approval with the pond's owner). The installation of a barricade or recreation gate to improve the public's safety was requested.

Public Works Director Bourdeau stated that the bulk of the items can be removed by the end of the year. He recommended that the Commission create a visual plan for the area prior to conducting any work on the property. Following the receipt of a plan, an engineering company can be hired to create a formal, engineered plan. Funding, including grant funds, for the formation and implementation of the plan will be investigated and further discussed.

Pavilion Parking Area

The need for a better-defined parking area at the Pavilion was briefly discussed. Town Council Chairman May volunteered to create a parking plan, based on various scenarios and recommended that the Commission obtain moveable barriers or similar to delineate the spaces. The possibility of paving the parking lot was also raised.

Oxoboxo Dam Road Pavilion

It was agreed that improvements to the small pavilion located on Oxoboxo Dam Road would also be included as part of the project.

- b. Schedule Tour of Social Services Building with Public Works Director & Committee Members – *no discussion*

9. Remarks from the Public – *none*

10. Remarks from the Councilors – *none*

11. Adjournment

The informational meeting was adjourned at 6:22 p.m.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville